

BOARD AUTHORITY

When a proposal is presented to the Board, a discussion shall be held and a decision reached. Although there may be dissenting votes, which are a matter of public record, each Board decision shall be an action by the whole Board binding upon each member. Board members as individuals shall not exercise authority over the District, its property, or its employees. Except for appropriate duties and functions of the Board President, an individual board member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue.

An individual board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and other matters. However, individual board members shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records. Board members shall be responsible for maintaining confidentiality with regard to confidential information provided to them.

Individual board members shall seek access to records or request copies of records from the Superintendent or other designated custodian of records. When a custodian of records other than the Superintendent provides access to records or copies of records to individual Board Members, the provider shall inform the Superintendent of the records provided.

Individual board members shall not direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. Directives regarding the preparation of reports shall be reviewed and approved at regularly scheduled staffing agenda meetings and the Board shall be informed of the approval.

If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy. When the concern or complaint pertains directly to the Board's own actions or policy, for which there is no administrative remedy, the board member may request that the issue be placed on the agenda.